



## Hit the Job Writing

*Joseph Judge*

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## **Hit the Job Writing** Joseph Judge

Hit the Job Writing is a practical, easy to understand, and even entertaining book about the fundamentals of writing in the workplace. Good writing is essential for professional success. In this book, you will learn tips for avoiding common grammar errors and punctuation mistakes, techniques for making your writing more clear and effective, and an efficient process to avoid frustrating re-work. Hit the Job Writing contains 50 engaging exercises so that you not only learn, but you improve your writing, without much effort. Here are comments from a couple of reviewers: "In general, I don't like to read. But I liked the fact that this is a "doing book" vs. a "reading book." I could "do" this book. The many exercises helped me stay engaged." "Good stuff :) There are many exercises to practice key learning points: I love these. It is the most interesting writing-improvement book out there. Period."

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