



Helpful Hints For Success As A Manager

William E Kennedy

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Bill Kennedy retired as a senior executive from the Federal Government in 1993 and entered a second career in education. He lives on the Eastern Shore of Maryland and divides his time between teaching and volunteer work as a pilot for Angel Flight and a mentor for Talbot Mentors. TOPICS RIGHT OUT OF TODAY'S WORKPLACE INCLUDING: Change- Ways to make it happen Personality types and management styles- All you need to know Positive organizational culture- How to create it Smart crisis management Tips for managing a diverse workforce Being ethical is really good for business Top 10 attributes for success as a manager Corporate sins and how to avoid them How to downsize compassionately Specific ways to motivate people Organizing your day smartly Dealing with underachievers

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